

SUGGESTIONS & PRECAUTIONS

- Ship locked trunks or crates. Avoid using small cartons for shipping products and **do not** label the contents on the outside.
- Furnish your carrier with accurate bills of lading. Report any damaged or lost cartons to the NMMA Floor Manager or Show Office immediately.
- Do not store non-displayed products in “empty” crates or cartons.
- Cover your displays at night.
- Do not leave briefcases, calculators, laptops, cameras, etc. in unattended booths.
- Pack quickly upon receiving your empty crates at show break.
- During move-out, have an employee remain with the exhibit until all products have been repacked.

**DURING SHOW BREAK ON SUNDAY, JANUARY 22 SPEND A FEW MOMENTS
SECURING THE MERCHANDISE IN YOUR EXHIBIT**

ACCIDENTS & INJURIES

Please report all accidents and/or injuries during the show to the Show Office and security immediately. Contact any security officer, floor manager or show staff person to report any situation.

INSURANCE

Neither The Progressive Insurance Baltimore Boat Show, Baltimore Convention Center, nor any show contractor can be responsible for the loss of merchandise before, during or after the show. We recommend that you contact your insurance company and secure, for a nominal fee, an all risk rider for merchandise and equipment from the point of shipment to the return to that point. See Insurance Notice on page 24.

Exhibitors are required to carry insurance for any & all incidents which may occur within your space, naming the Progressive Insurance Baltimore Boat Show and NMMA as additionally insured. You must provide verification of this coverage to the appropriate NMMA Show office(s). See the sample Certificate of Insurance (page 23).